

Library at BNWR Donation Policy

The library at Blackwater National Wildlife Refuge (BNWR) accepts donations of materials in good condition for inclusion in its collection. Final acceptance of such materials, however, will be made in accordance with criteria which include, but are not limited to, the following:

- 1) Subject matter which is appropriate to the activities of BNWR and the mission of both the National Wildlife Refuge system and the U.S. Fish and Wildlife Service. (Ex. animals, plants, and other wildlife oriented material)
- 2) The need to fill gaps in the existing collection.
- 3) Local history materials relating to people, activities and land use prior to, during, and after establishment of BNWR.
- 4) The need to provide materials for research purposes, including appropriate books, periodicals, research papers and thesis, news paper articles, and personal communications.
- 5) Age and condition.
- 6) Monetary contributions dedicated to library use.

*Note: A tax payer who seeks to deduct the value of materials donated to a library must be prepared to establish for the IRS a written inventory listing the author, title, edition, physical condition and date of donation of such materials. A library is not allowed to assign a monetary value to any gift. However, a good rule of thumb for current materials in good condition is a value equal to one half of the original cost of the material.

I agree that the Blackwater National Wildlife Refuge will determine the best use of my donation to the library.

Donator Signature: _____ Date: _____

BNWR Signature: _____ Date: _____

Staff received _____ (number) books.